

संचालनालय स्वास्थ्य सेवायें  
मध्य प्रदेश

क० 9/नर्सिंग/सेल-3/2013/  
प्रति,

भोपाल दिनांक /2/2013

समस्त,  
जिला कलेक्टर,  
मध्यप्रदेश।

विषय - नेशनल फ्लोरेन्स नाईटइंगल नर्सस अवार्ड 2013 बावत्।

संदर्भ - संचालनालय का पत्र क० 9/नर्सिंग/सेल-3/2012/5703 दिनांक 5/12/2012 एवं क० 55, 56 दिनांक 21.1.2013

भारत सरकार लोक स्वास्थ्य एवं परिवार कल्याण विभाग, मंत्रालय नई दिल्ली के द्वारा प्रत्येक वर्ष 12 मई को अन्तर्राष्ट्रीय नर्सस दिवस के रूप में मनाया जाता है। माननीय राष्ट्रपति द्वारा नर्सस दिवस पर देश में उत्कृष्ट कार्य करने वाले नर्सस को नेशनल अवार्ड प्रदाय करने का प्रावधान है। मध्यप्रदेश में भी नर्सिंग संवर्ग के उम्मीदवार को उनके द्वारा किये गये उत्कृष्ट कार्य के लिए अनुशांसा कर भारत सरकार को नेशनल अवार्ड हेतु नामो की सूची प्रेषित करना है।

संचालनालय के पत्र क० 5703 दिनांक 5/12/2012 एवं क० 55-56 दिनांक 21.1.2013 द्वारा पूर्व में समस्त मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी एवं समस्त सिविल सर्जन सह मुख्य अस्पताल अधीक्षक को पत्र लिखा गया था किन्तु आज दिनांक तक किसी भी जिले से नर्सिंग संवर्ग के एक भी नाम प्रस्तुत नहीं किये गये हैं। म.प्र. से किसी भी नर्सिंग संवर्ग के नामांकन भारत सरकार को प्रेषित न करना दुर्भाग्यपूर्ण होगा।

अतः कार्य को सर्वोच्च प्राथमिकता देते हुए जिला कलेक्टर द्वारा अपने अधीनस्थ सी.एम.ओ. /सी.एस. को निर्देशित किया जाये, कि वह अपने जिले में कार्यरत नर्सिंग संवर्ग के अतिविशिष्ट कार्य करने वाले उपयुक्त 3 नर्सस का नाम संलग्न निर्धारित प्रारूप में तत्काल भेजना सुनिश्चित करें।

| S. No. | Name of the District | Name of the nominated person | Service length | Outstanding Work done | Remark (A brief write-up can be given) |
|--------|----------------------|------------------------------|----------------|-----------------------|--|
| 1.     |                      |                              |                |                       |  |

संचालक  
चिकित्सा सेवायें  
मध्यप्रदेश

भोपाल दिनांक 13/2/2013

पृ०क० 9/नर्सिंग/सेल-3/2013/ 102

प्रतिलिपि :-

- समस्त संभागीय संयुक्त संचालक, स्वास्थ्य सेवायें म.प्र.।
- समस्त, मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी/सिविल सर्जन सह मुख्य अस्पताल अधीक्षक म.प्र.।
- अपर संचालक, एम.आई.एस. को भेजकर लेख है कि उक्त पत्र को विभागीय वेबसाईट पर प्रेषित करवाने का कष्ट करें।

M/S  
16/2/13

Schou  
संचालक 18/2/13  
चिकित्सा सेवायें  
मध्यप्रदेश



**Dr. Vishwas Mehta, IAS**  
JOINT SECRETARY  
Telefax : 011- 23061447  
E-mail : vishwas.mehta@nic.in



S. No. 1

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भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
निर्माण भवन, नई दिल्ली - 110108  
Government of India  
Ministry of Health & Family Welfare  
Nirman Bhavan, New Delhi - 110108

D.O. No. V-14025/2/2012-N  
11<sup>th</sup> December 2012.

Dear

National Florence Nightingale Nurses Awards are given as a mark of recognition for the meritorious services rendered by the nurses and nursing professionals in the country. This award is given on 12<sup>th</sup> May every year by Hon'ble President of India as 12<sup>th</sup> May is celebrated all over the world as "International Nurses Day" on the occasion of birthday of Florence Nightingale. The next award ceremony will be held on 12<sup>th</sup> May, 2013. The award is given to outstanding nursing personnel employed in Central, State/ UTs, Private, Missionary and Voluntary Organizations. The Award consists of cash award of Rs.50,000/-, a Certificate and a Medal.

Selection criteria, application form, instructions for preparing resume of the nominee, composition of the State level and Central level Selection Committees and procedure for selection of nominees for the award is given in the **Annexure - I to IV** attached. Applications for National Florence Nightingale Nurses Award to Nursing Personnel along with supporting documents may be obtained from all concerned in your State/ UT. The list of names may be finalized at the State Level Selection Committee headed by Secretary, Health & Family Welfare as indicated in the **Annexure-IV**.

You are requested to recommend at least three nominations, one person from each category, i.e. **Nurses, Auxiliary Nurse Midwives and Lady Health Visitors** from your State. The names of the nominees along with their resume and documentary proofs in support of claim for the award may be forwarded to the Nursing Adviser, Ministry of Health & Family Welfare, Government of India, New Delhi - 110 108 (Tel. No.23062726) latest by **15<sup>th</sup> March, 2013**.

Wide publicity may be given in the State for obtaining applications. Apart from the Nursing Personnel working in the State, Central, Autonomous Institutions, the Nursing Personnel Working in Private, Missionary, Voluntary Organizations are also eligible for the National Florence Nightingale Nurses Award.

Yours sincerely,

*[Handwritten signature]*

( Dr. Vishwas Mehta )

*Please Issue*  
*35<sup>th</sup> order*

Encl.: As above.

All the Pr Secy. (HFW) of States/ UTs  
As per list attached.

ANNEXURE - I

CRITERIA FOR SELECTION FOR THE NATIONAL FLORENCE NIGHTINGALE NURSES AWARD.

1. The nominations should be called from State Government, Central Government, Private institutions/ Missionaries and Prominent Voluntary organizations of the concerned State.
2. All nominations should be handled by the Secretary of Health and Family Welfare of the concerned State.
3. The applications of the recommended Awardees must invariably be sent after making selection by the State Selection Committee headed by Secretary, Health and Family Welfare.
- 4.(a). *No nomination in any case should be sent without considering and recommendation of the State Selection Committee. If the nomination is received without the recommendation that will not be considered by the Central Selection Committee.*
- 4.(b) Experience: Minimum 10 years of experience in any one of the avenue, in case of, extraordinary performance age may not be a constraint.
5. The nurse selected for a national meritorious award should furnish documents to the satisfaction of the selection committee that she/he has performed beyond the normal expectation of the job when compared to others with equivalent attributes according to one or more of the following criteria. The instructions for preparing resume of the nominee are at **Annexure – III** and should be strictly followed: -

**NURSING SERVICE AND COMMUNITY**

- 6(i) *The nurse in her/his regular job in the hospital or community contributes to improve patient/family community care by exceeding the limitations of the job functions as demonstrated by:*
  - a. *Development or organization of a unit of responsibility which provides extraordinary care to patients by increasing own skills and knowledge, developing staff, procuring supplies and equipment, streamlining techniques and maintaining esprit de corps sufficient to bring recognition to the employing organization in the medical community.*
  - b. *Development of a community or section of a community in the betterment of their collective health status through increasing own skills and knowledge, developing staff, procuring supplies and resources, and maintaining esprit de corps sufficient to bring recognition to the employing organization in the medical community.*
- 6(ii). *The nurse who has a regular job but in times of emergency of crisis such as accident, fire, flood or famine, which may occur at any time, performs in a heroic manner without regard to her/his own time, safety and/or possessions as demonstrated by:*
  - a. *Rescuing a person (s) under hazardous conditions.*
  - b. *Performing life saving techniques with a successful outcome.*
  - c. *Prevention of a catastrophe by initiative taken or leadership assumed without official sanction (firefighting, evacuation, mob control)*

- d. Remaining at post over an extended period of time which aids in the recovery of a group community following a disaster such as organizing communication, nutrition first aid, evacuation or other activities which become necessary in emergencies.

6(iii). The nurse who has regular job in the Hospital/Community is:

- a. Associated/contributed extra ordinary with activities or programmes such as Leprosy Control, Tuberculosis, HIV Aids, Cancer care, Palliative care, Mental Health, other communicable and non-communicable illness, Psychiatric Mental Health, old age management, Special children (Mental Retardation physically challenged, under privileged) and Contribution in National Health Programme.
- b. Working in difficult areas like Tribal and other interior remote area

#### NURSING EDUCATION

7. The nurse in her/his regular job in an educational setting contributes to the quality or quantity of education excess of the job expectations as demonstrated by:

- a. Development or initiation of an innovative curriculum programme of study or teaching materials that brings recognition to the organization which pays her/his salary.
- b. Preparation of textbook, teaching manual or educational film that is accepted and used beyond her/his educational setting and brings recognition to the organization which pays her/his salary.
- c. Contributing in the research activities/ articles/ workshops / conferences/ publications towards the standard of education (NEW).

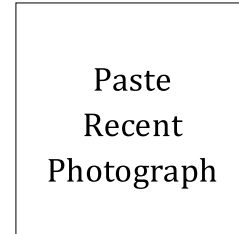
#### NURSING ADMINISTRATION

8. Nurse in her/his job in an administrative setting in terms of hospitals/ community/ educational institutions/ any other agencies/heading any nursing sector.

##### Extraordinary:-

- a. Contribution towards standard of patient care in the hospital  
**OR**
- b. Improvement made in the status and welfare of the community.  
**OR**
- c. Performance in excelling the educational standard in the teaching institution.  
**OR**
- d. Innovative changes made in the administrative set up.

**APPLICATION FORM FOR NATIONAL FLORENCE NIGHTINGALE NURSES**  
**AWARD 2013**



1. Name (in Block letters) .....
2. Age with date of birth  
(in Christian Era) .....
3. Father's/Husband's Name .....
4. Complete Present Address for  
communication with Pin Code .....
- 4.1 Telephone Number (Residence) .....
- 4.2 Mobile Number .....
- 4.3 E-mail Address if any .....
5. Complete Permanent Address  
with Pin Code .....
- 5.1 Telephone Number (Residence) .....
6. Name & Complete Address of  
Hospital/Institution where  
working .....
- 6.1 Telephone Number (Office) .....
- 6.2 E-Mail Address if any .....
7. Post held at present .....
8. Whether retired if so, the date of  
retirement .....
9. Post held at the time of retirement .....

- 10. details of experience in nursing services .....
- 11. Academic Qualifications .....
- 12. Professional qualifications .....
- 13. Membership with professional organization .....
- 14. Any other .....
- 15. Resume of the Applicant as per Annexure III

Signature of the applicant

Recommended by – Nursing Superintendent/Principal/District Medical Officer/District Public Health Nursing Officer etc.

Place & date

Signature

Seal

Forwarded by Secretary, Health & FW (State Selection Committee for the Awards)

Place & date

Signature

Seal

**MERITORIOUS AWARDS  
INSTRUCTIONS FOR PREPARING A RESUME ON A NOMINEE**

1. The narration should give the time, the place, the circumstances, the deed and the recognition of the event which qualifies the individual for nomination. Newspaper articles, journal articles, letters of appreciation of other documentation which strengthen candidate's application could be sent.
2. The committee is looking for outstanding performance or that performance which is beyond the normal expectations held for every satisfactory employees. Normally one expects every employees to report on time for duty, to report when assigned for duty, to be clean, neat, courteous and loyal to the employer. Normally one expects employees to be prepare for the position they hold and be responsible for their own continuing education through self study or participation in service or formal continuing education programme. It is expected that the nurse will work as a member of the team to improve nursing care and nursing education.
3. Past education and experience of the individual may be documented but that in itself will not contribute to the selection of the nominee. The Committee is looking for outstanding performance which occurs as the result or in spite of education and experience.
4. Mere listing of distinctions received in educational programme is not to be encouraged as many of the outstanding deeds in history have been performed by persons who were not outstanding academically.
5. Avoid use of sweeping statements and the use of subjective adjectives such as a devoted, enthusiastic, living example, good service record, very good work selfless worker, honest, efficient and meritorious record etc. The facts only should be brought out.
6. The resume should not be more than two pages.

**COMPOSITION OF THE STATE/CENTRAL SELECTION COMMITTEE FOR  
NATIONAL FLORENCE NIGHTINGALE NURSES AWARD**

The application of the candidates for the National Awards of the State/Union Territory level will be called by the Chief Nurse in the Office of Directorate Health Services ie, Assistant Director Nursing/Deputy Director Nursing. The State/Union Territory Selection Committee who will screen the applications and recommend the candidates to the Central Selection Committee for the National Florence Nightingale Nurses Award. The State level Selection Committee will comprise of:-

1. Secretary, Health & FW - Chairman
2. Director of Health Services/  
Director of Medical Education - Member
3. Registrar/Representative  
State Nursing Council - Member
4. President/Secretary  
T.N.A.I. (State Branch) - Member
5. Chief Nurse in the Office of DHS  
(ADHS Nursing/Deputy Director  
Nursing) - Member Secretary

The members of Central Selection Committee for examining the applications of the candidates recommended by the State Government/Union Territories are as follows:-

1. Secretary, Addl. Secretary (Health & FW) - Chairman
2. Nursing Adviser, Ministry of Health & FW - Member Secretary
3. Director General of Health Services - Member
4. President, Trained Nurses Association of India - Member
5. President, Indian Nursing Council - Member
6. Joint Secretary, Ministry of Health & Family  
Welfare (dealing with the Subject) - Member
7. Deputy Director General (M) - Member
8. Principal, RAK College of Nursing - Member