

संचालनालय स्वास्थ्य सेवायें  
मध्य प्रदेश

क0 9/नर्सिंग/सेल-4/2016/ 163

भोपाल दिनांक 12/02/2016

प्रति,

1. समस्त,  
संभागीय संयुक्त संचालक  
स्वास्थ्य सेवायें मध्यप्रदेश।
2. समस्त,  
मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी,  
मध्यप्रदेश।
3. समस्त,  
सिविल सर्जन सह मुख्य अस्पताल अधीक्षक  
मध्यप्रदेश।

विषय :- नेशनल फ्लोरेन्स नाईटइंगल नर्सस अवार्ड 2016 बावत्।

भारत सरकार लोक स्वास्थ्य एवं परिवार कल्याण विभाग, मंत्रालय नई दिल्ली के द्वारा प्रत्येक वर्ष 12 मई को अन्तर्राष्ट्रीय नर्सस दिवस के रूप में मनाया जाता है। राष्ट्रपति महोदय द्वारा नर्सस दिवस पर देश में उत्कृष्ट कार्य करने वाली नर्सस को नेशनल अवार्ड प्रदाय करने का प्रावधान है। मध्यप्रदेश में भी नर्सिंग संवर्ग के उम्मीदवार को उनके द्वारा किये गये उत्कृष्ट कार्य के लिए अनुशंसा कर भारत सरकार को नेशनल अवार्ड हेतु नामों की सूची प्रेषित करना है।

अतः पत्र को सर्वोच्च प्राथमिकता देते हुये निर्देशित किया जाता है कि आपके जिले में कार्यरत नर्सिंग संवर्ग के अतिविशिष्ट कार्य करने वाले उपयुक्त नर्सस का नाम संलग्न निर्धारित प्रारूप में 7 दिवस के अंदर तत्काल भेजना सुनिश्चित करें। **Annexure** विभाग की वेबसाईड **www.health.mp.gov.in** पर भी अपलोड किया गया है।

संलग्न - Annexure - I to IV



(डॉ. जे.एल.मिश्रा)

संचालक नर्सिंग

संचालनालय स्वास्थ्य सेवायें  
मध्यप्रदेश।

भोपाल दिनांक /2/2016

पृ.कमांक 9/नर्सिंग/सेल 2/2016/

प्रतिलिपि :- सूचनार्थ एवं आवश्यक कार्यवाही हेतु ।

1. निज सचिव स्वास्थ्य आयुक्त मध्यप्रदेश।
2. समस्त नर्सिंग अधीक्षक/समस्त मेट्रन स्वास्थ्य संस्थायें मध्यप्रदेश।
3. प्रभारी एम.आई.एस. को निर्देशित किया जाता है कि उक्त पत्र को विभागीय वेबसाईट पर प्रकाशित करें।

संचालक नर्सिंग

संचालनालय स्वास्थ्य सेवायें  
मध्यप्रदेश

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**F. No. 14025/1/2015-N**  
**Government of India**  
**Ministry of Health and Family welfare**  
**(Nursing Division)**

Nirman Bhawan, New Delhi.  
Dated 11<sup>th</sup>, January, 2016.

To

**Director Public Health & FW,**  
Directorate of Health Services,  
4th Floor, Satpura Bhawan,  
Bhopal-462 004  
**Madhya Pradesh**

Subject: - **National Florence Nightingale Award-2016.**

Sir/Madam,

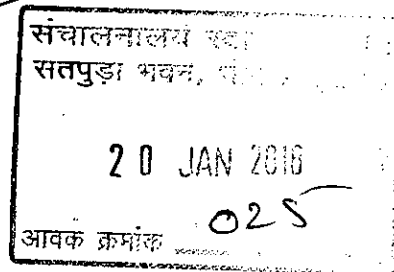
The Ministry of Health and Family welfare announces the National Florence Nightingale Awards for the year 2016.

In this regard, a copy of D.O. letter along with specimen application, guidelines etc. addressed to the Principal Secretaries (H&FW) of States/UTs inviting nominations for the Award for the year 2016 is enclosed. It is requested that the documents may please be uploaded on your official website and also circulated to each institution, hospitals, PHCs and Sub-centres, State TNAI units etc. under your administration on an urgent basis. A soft copy is being sent through e-mail.

Yours faithfully,

Encl: As above

(Dr. Josephine R Little Flower G)





भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
निर्माण भवन, नई दिल्ली - 110011  
Government of India  
Ministry of Health & Family Welfare  
Nirman Bhavan, New Delhi - 110011

**Ali R. Rizvi**  
Joint Secretary  
Tel : 011-23062857  
Telefax : 011-23061447  
E-mail : ali.rizvi@nic.in

D.O. No. V-14025/1/2015-N  
Dated : 22<sup>nd</sup> December, 2015

Dear Sir,

This is regarding inviting nominations for National Florence Nightingale Nurses Award for the year, 2016.

As you are aware, National Florence Nightingale Nurses Awards are given as mark of recognition for the meritorious services rendered by the nurses and nursing professionals in the country. This award is given on 12<sup>th</sup> May every year by Hon'ble President of India as 12<sup>th</sup> May is celebrated all over the world as "International Nurses Day" on the occasion of birthday of Florence Nightingale. The next award ceremony will be held on 12<sup>th</sup> May 2016. The award is given to outstanding nursing personnel employed in Central, State/UTs, Private Missionary Voluntary Organizations. The Award consists of Cash Award of Rs. 50,000/- a Certificate and a Medal. Apart from the Nursing Personnel working in the State, Central, Autonomous Institutions, those working in Private, Missionary and Voluntary Organisations are also eligible for the National Florence Nightingale Nurses award and their applications may also be forwarded after due consideration in the State Level Selection Committee in accordance with the laid down procedure.

Selection criteria, application form, instructions for preparing the resume of the nominee, composition of the State Level Selection Committee and procedure for selection of nominees for the award are attached at Annexures-I to IV. The lists of names are to be finalized by the **State Level Selection Committee headed by Secretary, Health and Family Welfare** as indicated at Annexure-IV.

....2/-

You are requested to recommend at least three nominations, one from each category, **i.e. Nurses, Auxiliary Nurse Midwives and Lady Health Visitors** from your State. On completion of the selection process outlined above, the names of the nominees along with their resume and documentary proofs in support of claim for the award may be forwarded to the Nursing Adviser, Ministry Health and Family Welfare, Government of India, New Delhi- 110011 (Tel. No.23062726) latest by **31<sup>st</sup> March, 2016.**

Wide publicity may be given in the State for obtaining applications by way of issue of necessary circulars and up-loading the enclosed documents on the official websites of the State Government.

Receipt of this letter may kindly be acknowledged.

Yours sincerely,



(Ali R. Rizvi)

Encl. As above.

Shri Vinod Semwal  
Principal Secretary(ME)  
Government of Madhya Pradesh  
R.No.130, Mantralaya(Vallabh Bhawan)  
Arera Hills, Bhopal-462004

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**ANNEXURE - I**

**CRITERIA FOR SELECTION FOR THE NATIONAL FLORENCE  
NIGHTINGALE NURSES AWARD**

1. The nominations should be called from State Government, Central Government, Private institutions/Missionaries and Prominent Voluntary organizations of the concerned state.
2. All nominations should be handled by the Secretary of Health and Family Welfare of the concerned State.
3. The applications of the recommended Awardees must invariably be sent after making selection by the State Selection Committee headed by Secretary, Health and Family Welfare.
4. (a). No nomination in any case should be sent without considering and recommendation of the State Selection Committee. If the nomination is received without the recommendation that will not be considered by the Central Selection Committee.  
  
(b) Experience: Minimum 10 years of experience in any one of the avenue, in case of, extraordinary performance age may not be a constraint.
5. The nurse selected for a national meritorious award should furnish documents to the satisfaction of the selection committee that she/he has performed beyond the normal expectation of the job when compared to others with equivalent attributes according to one or more of the following criteria. The instructions for preparing resume of the nominee are at Annexure - III and should be strictly followed: -

**NURSING SERVICE, HOSPITAL AND COMMUNITY:**

- 6 (i) The nurse in her/his regular job in the hospital or community contributes to improve patient/family community care by exceeding the limitations of the job functions as demonstrated by:
  - a. Development or organization of a unit of responsibility which provides extraordinary care to patients by increasing own skills and knowledge, developing staff, procuring supplies and equipment, streamlining techniques and maintaining esprit de corps sufficient to bring recognition to the employing organization in the medical community.
  - b. Development of a community or section of a community in the betterment of their collective health status through increasing own skills and knowledge, developing staff, procuring supplies and resources, and maintaining esprit de corps sufficient to bring recognition to the employing organization in the medical community.

6 (ii). The nurse who has a regular job but in times of emergency of crisis such as accident, fire, flood or famine, which may occur at any time, performs in a heroic manner without regard to her/his own time, safety and/or possessions as demonstrated by:

- a) Rescuing a person (s) under hazardous conditions.
- b) Performing life saving techniques with a successful outcome.
- c) Prevention of a catastrophe by initiative taken or leadership assumed without official sanction (firefighting, evacuation, mob control)
- d) Remaining at post over an extended period of time which aids in the recovery of a group community following a disaster such as organizing communication, nutrition first aid, evacuation or other activities which become necessary in emergencies.

6 (iii). The nurse who has regular job in the Hospital/Community is:

- a. Associated/contributed extra ordinary with activities or programmes such as Leprosy Control, Tuberculosis, HIV Aids, Cancer care, Palliative care, Mental Health, other communicable and non-communicable illness, Psychiatric Mental Health, old age management, Special children (Mental Retardation physically challenged, under privileged) and Contribution in National Health Programme.
- b. Working in difficult areas like Tribal and other interior remote area

**NURSING EDUCATION**

7. The nurse in her/his regular job in an educational setting contributes to the quality or quantity of education excess of the job expectations as demonstrated by:

- a. Development or initiation of an innovative curriculum programme of study or teaching materials that brings recognition to the organization which pays her/his salary.
- b. Preparation of textbook, teaching manual or educational film that is accepted and used beyond her/his educational setting and brings recognition to the organization which pays her/his salary.
- c. Contributing in the research activities/ articles/ workshops / conferences/ publications towards the standard of education.

**NURSING ADMINISTRATION**

8. Nurse in her/his job in an administrative setting in terms of hospitals/ community/ educational institutions/ any other agencies/heading any nursing sector.

Extraordinary:-

- (a) Contribution towards standard of patient care in the hospital  
OR
- (b) Improvement made in the status and welfare of the community.  
OR
- (c) Performance in excelling the educational standard in the teaching institution.  
OR
- (d) Innovative changes made in the administrative set up.

Annexure - II

APPLICATION FORM FOR NATIONAL FLORENCE NIGHTINGALE  
NURSES AWARD 2016

Paste  
Recent  
Photograph

- 1. Name (In Block letters) \_\_\_\_\_
- 2. Age with date of birth  
(In Christian Era) \_\_\_\_\_
- 3. Father's/Husband's Name \_\_\_\_\_
- 4. Complete Present Address for  
communication with Pin  
Code. \_\_\_\_\_
- 4.1 Telephone Number \_\_\_\_\_
- 4.2 (Residence) \_\_\_\_\_
- Mobile Number. \_\_\_\_\_
- 4.3 E-mail Address if any \_\_\_\_\_
- 5. Complete Permanent Address  
with Pin Code, \_\_\_\_\_
- 5.1 Telephone Number  
(Residence). \_\_\_\_\_
- 6. Name & Complete Address of  
Hospital/Institution where  
working \_\_\_\_\_
- 6.1 Telephone Number (Office) \_\_\_\_\_
- 6.2 E- Mail Address if any \_\_\_\_\_
- 7. Post held at present \_\_\_\_\_
- 8. Whether retired if so, the date  
of retirement \_\_\_\_\_



- 9 Post held at the time of retirement \_\_\_\_\_
- 10. Details of experience in nursing services. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 11. Academic Qualifications \_\_\_\_\_  
 \_\_\_\_\_
- 12. Professional qualifications \_\_\_\_\_  
 \_\_\_\_\_
- 13. Membership with professional organization \_\_\_\_\_  
 \_\_\_\_\_
- 14. Any other information \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 15. Resume of the Applicant as per Annexure III.

Signature of the applicant \_\_\_\_\_

Recommended by-Nursing Superintendent/Principal/District Medical Officer/ District Public Health Nursing Officer etc.

Place & date  
Signature

Seal

Forwarded by Secretary, Health & FW (State Selection Committee for the Awards)

Place & date

Signature

Seal

**MERITORIOUS AWARDS**

**INSTRUCTIONS FOR PREPARING A RESUME ON A NOMINEE**

1. The narration should give the time, the place, the circumstances, the deed and the recognition of the event which qualifies the individual for nomination. Newspaper articles, journal articles, letters of appreciation of other documentation which strengthen candidate's application could be sent.
  
2. The committee is looking for outstanding performance or that performance which is beyond the normal expectations held for every satisfactory employee. Normally one expects every employee to report on time for duty, to report when assigned for duty, to be clean, neat, courteous and loyal to the employer. Normally one expects employees to be prepared for the position they hold and be responsible for their own continuing education through self-study or participation in service or formal through self-study or participation in service or formal continuing education programme. It's expected that the nurse will work as a member of the team to improve nursing care and nursing education.
  
3. Past education and experience of the individual may be documented but that in itself will not contribute to the selection of the nominee. The Committee is looking for outstanding performance which occurs as the result or in spite of education and experience.
  
4. Mere listing of distinctions received in educational programme is not to be encouraged as many of the outstanding deeds in history have been performed by persons who were not outstanding academically.
  
5. Avoid use of sweeping statements and the use of subjective adjectives such as a devoted, enthusiastic, living example, good service record, very good work selfless worker, honest, efficient and meritorious record etc. The facts only should be brought out.
  
6. The resume should not be more than two pages.

**ANNEXURE - IV**

**COMPOSITION OF THE STATE/CENTRAL SELECTION COMMITTEE FOR NATIONAL FLORENCE NIGHTINGALE NURSES AWARD - 2016**

The application of the candidates for the National Awards of the State/Union Territory level will be called by the Chief Nurse in the Office of Directorate Health Services i.e. Assistant Director Nursing/Deputy Director Nursing. The State/Union Territory Selection Committee who will screen the applications and recommend the candidates to the Central Selection Committee for the National Florence Nightingale Nurses Award. The State level Selection Committee will comprise of: -

- 1. Secretary, Health & F.W - Chairman
- 2. Director of Health Services/  
Director of Medical Education - Member
- 3. Registrar/Representative  
State Nursing Council - Member
- 4. President/Secretary  
T.N.A.I. (State Branch) - Member
- 5. Chief Nurse in the Office of D.H.S.  
(ADHS Nursing / Deputy Director Nursing) - Member Secretary

**CENTRAL SELECTION COMMITTEE**

The Central Selection Committee which will examine the applications the candidates recommended by the State Government/Union territories will be comprised of: -

- 1. Secretary/Addl. Secretary (Health & FW) - Chairman
- 2. Director General of Health Services - Member
- 3. President, Trained Nurses Association  
of India - Member
- 4. President, Indian Nursing Council - Member
- 5. Joint Secretary, Ministry of Health  
& Family Welfare (dealing with the  
subject) - Member
- 6. Deputy Director General (M)/Director (N) - Member
- 7. Principal, RAK College of Nursing - Member
- 8. Nursing Adviser, Ministry of Health & FW - Member Secretary